

**AN EVALUATION STUDY OF THE PRESERVATION AND  
CONSERVATION OF RECORDS AT THE NATIONAL  
ARCHIVES, IBADAN.**

**BY**

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**A RESEARCH PROCEDURE PROJECT PRESENTED IN PARTIAL  
FULFILLMENT OF THE REQUIREMENT FOR THE AWARD OF  
BACHELOR OF TECHNOLOGY DEGREE IN LIBRARY AND  
INFORMATION TECHNOLOGY.**

**FEDERAL UNIVERSITY OF TECHNOLOGY MINNA.**

**SEPTEMBER 2012**

**DECLARATION**

I hereby declare that this evaluative research was conducted and written by me in partial fulfillment for the award of Bachelor of technology [B.TECH] Degree in library and information technology.

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**VICTOR JOSEPH**

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**DATE**

**CERTIFICATION**

This is to certify that this project research was approved on behalf of the department by the under listed, was carried out by Victor Joseph with Matric No: 20007 / 1 / 28026 BI is hereby submitted for the award of Barchelor of Technology Degree (B. Tech) in the department of Library and Information Technology, Federal University of Technology Minna, Niger State.

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**BLS, CLN.**  
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**EXAMINER'S NAME.**

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**DATE**

**DEDICATION**

This work is dedicated to God almighty the source and the supplier of all potential, the omnipotent one, the father of the fatherless and the lord of all creation, and his son my elder brother JESUS CHRIST, and my personal counselor the holy spirit. Thanks for the privilege of serving you, your goodness and mercies endureth forever.

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## **ABSTRACT**

This research work on the preservation and conservation of records at the National Archive Ibadan was carried out to infuse positive changes in this archive. The study covers areas of preservation and conservation of record, the causes of records deterioration, strategies used in controlling the agents of deterioration in the National of combating this ugly menace. The method of data collection for this research was the use of questionnaire, which covers fifteen respondents. Interviews and direct observation were also employed in the data collection. The questionnaire was composed of section A to F carefully cutting across the areas of background of the respondent, the maintenance and conservation culture, the ICT compliance, anti-theft and fire control measures and lastly management problems and suggestions by respondents to improve the management of the national archive Ibadan. The result of the analysis revealed that human factor, physical factor, biological factor and management problems are responsible for the deterioration of records at the national archive Ibadan. There is an urgent need for adequate training of the staffs, upgrading of equipments use in the preservation and restoration section, adequate funding by the federal government and enlighten menprogram is equally essential.